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EYES ONLY

MINUTES OF THE THIRTY-EIGHTH FDD CAREER SERVICE BOARD MEETING

31 October 1957

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[REDACTED] absent

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[REDACTED] reported that training participation for the month of October was 4,280 hours; 1,649 hours over the required 5%.

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It was noted that the NSA training school is moving about 15 December to Ft. Meade. [REDACTED] thought some provision should be made for transportation of our people to the school. If nothing is set up by NSA, other arrangements will be made in individual cases.

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[REDACTED] announced that the Russian Conversation Class would start next Tuesday, 5 November.

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The following Career Preference Outlines have been reviewed:

[REDACTED]
are both interested in the long-range in research analysis).

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[REDACTED] recommended the promotion of [REDACTED] from GS-9 to GS-11. The Board approved.

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The questions from the 26 September meeting were revived with the following conclusions:

1. Permit some identification on FDD reports as to who developed or reviewed the report.

After considerable discussion the Board turned this down for the following reasons:

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- a. This was contrary to the concepts of FDD's profession [REDACTED]
- b. It would be difficult to include the names of all persons who contributed to the preparation of the report [REDACTED]
- c. It would affect morale negatively [REDACTED]

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2. The types of awards for better-than-average but not outstanding service.

It would have to be determined what is "better-than-average" performance and a method devised of recognizing this internally. This might prove to be difficult. Instead, the following suggestions were advanced:

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- a. Branch or Division Chief congratulate the individual
- b. Section Chiefs can mention these cases in their monthly reports to the Branch Chiefs.

It was decided that above-average performance will be noted in the monthly report that goes to Mr. Bagnall for inclusion in his presentation to the Branches of the Division every six months.

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Mr. Bagnall announced that he had discussed a rotation plan between FDD and DDP with [REDACTED]. This arose as a result of DDP/FE' Division's interest. Mr. [REDACTED] attempt to centralize at one point within DDP rotation procedure for all Divisions to be worked along these lines: We would be informed of the overseas vacancy about six months ahead of time. FDD would announce this for rotation interest indicating that the FDD person selected would retain his FDD Career Service Designation and that at the end of his tour he would return to his position in FDD. Also it was expected that some of the returning DDP people might be assigned to a tour of duty in FDD. They would retain their DDP Career Designation and return to DDP at the end of their tour in FDD. The following advantages would ensue:

1. Opportunities will be created for people who like FDD-type of work, but would also like a tour overseas.
2. It would also provide additional training and experience for FDD personnel and would supplant our present familiarization trips.

Mr. Bagnall sent a memo to the DAD/O requesting that more definitive criteria be outlined for supervisors, or at least for the Career Service Boards, in recommending employees for membership in the Career Staff.

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[REDACTED]
Secretary

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